

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 3 July 1956

FROM : Chief, Reading Improvement Branch

SUBJECT: Weekly Activities Report
26 June - 3 July 1956

1. Eleven employees who completed Reading Improvement Courses 27 and 28 were retested last week to determine their degree of retention of skills. Results showed generally good maintenance of the skills attained in the course.

25X1 2. Data accumulated for a research project outlined by [redacted]
25X1 [redacted] last year, comparing the difficulty level of two reading tests,
25X1 were organized last week. I discussed the data with [redacted] A&E
25X1 Evaluations Branch. [redacted] will analyze the data
further. Preliminary inspection of the results suggests that another
revision of the testing program will be necessary.

25X1 3. [redacted] OTR Library, arranged for us to select for
use in the Reading Course several excellent books which had been
returned to the library as surplus.

25X1 4. Two JO's, [redacted] helped the
25X1 Reading Improvement Branch on June 28 and 29. [redacted] revised an
25X1 informational reading test, to make it harder, and [redacted] organized
the statistical data for the project referred to above.

25X1 5. [redacted] CIA Library, requested telephone advice on
the readability effects of format, for consideration in some anticipated
revisions of the format of the Intelligence Publications Index. I
informed him of research findings on line length and indentation, and
loaned him a book for further reference.

25X1 6. Happy 4th of July !
[redacted]

25 YEAR RE-REVIEW

SECRET